

# Agenda for Crystal Park HOA Board November 8, 2023

## I. MEETING DETAILS

Date: 11/08/2023

Time: 6:30pm

Location: Zoom

## II. ATTENDEES.

The following persons were present:

Jessica Rolston, Jamie Curboy, Fred Stipkovits, Patrick Lansdon, Danielle Elliott, Michael Teska

The following persons were absent:

## III. CALL TO ORDER.

Call meeting to order - 6:41pm

Approval of Current Meeting Agenda (Jessica motion to approve, Jamie; second)

The agenda was unanimously approved by all attendees at 6:42pm

## IV. ACTION ITEMS.

- Set HOA dues & fees for 2024
  - Michael motion to set dues at \$750 for 2024 and send a letter to residents that in future years any remaining/excess trash balance will be rectified with residents; Jessica second
  - The motion passed (3 in favor, 2 opposed)
- Change split payment dates from Feb1/May 1 to Feb 1/Mar 1
  - Patrick motion to move split payment date from Feb1/May 1 to Feb 1/Mar 1, Jessica; second
  - The motion was unanimously approved by all attendees at 7:53pm
- Parking Lot repair - postpone until more bids come in
- Communication to homeowners regarding lawn/landscaping responsibilities
  - A letter was drafted by the ACC committee. The board will review the letter and recommend changes before it is sent out.

## V. DISCUSSION ITEMS.

- Review Budget Forecast document from Danielle, treasurer
- Requests for Solar Panels - take back to the ACC for guidance
- Update from ACC - review recommendations - Michael is going to send a version updated with all the homes Johnson Dr. & Monticello Rd. & then snail mail out to homes
- Board Email addresses/groups

## VI. ADJOURNMENT.

Meeting minutes approved at 8:12pm

Meeting adjourned – 8:13pm

Submitted by: Patrick Lansdon

Print Name: Patrick Lansdon

Approved by: Jessica Rolston

Print Name: Jessica Rolston