

# Agenda for Crystal Park HOA Board January 10, 2024

## I. MEETING DETAILS

Date: 1/10/2024

Time: 6:30pm

Location: Zoom

## II. ATTENDEES.

The following persons were present:

Jessica Rolston, Danielle Elliott, Jamie Curboy, Patrick Lansdon, Fred Stipkovits

The following persons were absent:

## III. CALL TO ORDER.

Call meeting to order - 6:34pm

Approval of Current Meeting Agenda (Jessica motion to approve, Jamie; second)

The agenda was unanimously approved by all attendees at 6:36pm

## IV. ACTION ITEMS.

- Response to homeowner communication
  - 5216 Roundtree St. - email
    - Request for pet limit exception
    - Request for fence height exception
    - Request for pool installation
  - 5230 Round Prairie St. - note with dues/fees check
    - Trash Fee shortage/overage concern - confusion?
    - Budget concerns
- Confirm Annual Meeting date/time

## V. DISCUSSION ITEMS.

- Fees/Dues Payment Update
  - 2nd email blast to homeowners with a website account?
  - Sending letters to homeowners without a website account?
- Prioritizing/obtaining bids for projects
- Pool Contract Options for 2024
- Tax Forms -
  - 1120 - H (federal tax form for HOAs)
  - 1099 - NEC forms
  - Should we get a consult from an accountant?

## VI. ADJOURNMENT.

Meeting minutes approved at 7:30pm

Meeting adjourned at 7:31pm

Submitted by: Patrick Lansdon

Print Name: Patrick Lansdon

Approved by: Jessica Rolston

Print Name: Jessica Rolston